



600 Penn Street

3rd Floor

Reading, PA 19602

Phone - (610) 372-7222

Fax - (610) 372-7223

Security Deposit Assistance Program

Security Deposit Assistance Program Landlord Application

Eligibility Criteria for a Landlord: All of the following documents must be submitted: completed landlord application including copy of the tenant's lease agreement or intent to rent agreement and proof of first month's rent paid by tenant to the landlord.

Landlord Information

Landlord Full Name: _____

Landlord Address: _____

(as it appears on W9) City: _____ State: _____ Zip code: _____

Landlord Telephone Number: _____

Landlord Email Address: _____

Alternate Landlord Contact Information

(if applicable)

Alternate Contact/Property Manager Full Name: _____

Alternate Contact Telephone Number: _____

Alternate Email Address: _____

(if different from above)

Rental Property Information

Rental Property Address: _____

City: _____ State: PA Zip code: _____

Tenant Names on Lease:

_____	_____
_____	_____
_____	_____

Security Deposit Amount: \$ _____

***You must submit proof of payments (1st and/or last month's rent) made by the tenant in order for them to be eligible for the security deposit**

*Please be aware that this application does not guarantee your tenant will be approved, they must submit an application and uphold eligibility requirements.



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Security Deposit Assistance Program Landlord Terms and Conditions

**Please initial each term and condition to indicate your understanding and agreement with the following terms and signing below.*

_____ 1. I understand that participation in the Security Deposit Assistance Program is voluntary.

_____ 2. I agree to cooperate with program administrators and provide the required and necessary documentation for program compliance.

_____ 3. I agree to promptly notifying program administrators of any changes in circumstances affecting the eligibility of tenants in taking possession of rental property.

_____ 4. I agree to maintain open communication and notify the program of any changes in property management or contact information.

_____ 5. I understand that I must comply with all local laws and regulations related to rental properties and code standards of the municipality in which it is located.

_____ 6. I understand that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Sections 3729-3730 and 3801-3812).

By signing below, I (landlord) acknowledge understanding and acceptance of the terms and conditions stated above.

Landlord's

Signature: _____

Date: _____ / _____ / _____

*Please be aware that this application does not guarantee your tenant will be approved, they must submit an application and uphold eligibility requirements.